

## **Strathesk Medical Practice – Power of Attorney Procedure**

We recommend you read the information on the Office of the Public Guardian Scotland website - <http://www.publicguardian-scotland.gov.uk/power-of-attorney>

You can also telephone them for advice - **01324 678398**.

### **What role can your GP play in Power of Attorney procedure?**

Your GP can sign your Schedule 1 certificate to confirm that you have capacity to grant a power of attorney.

Your GP can sign your Schedule 2 certificate to confirm that you have capacity to make changes to your power of attorney.

Please note that your Schedule 1 and 2 certificates do not have to be signed by a medical practitioner – they can also be signed by a solicitor who is registered to practice law in Scotland.

### **If you wish your GP to consider signing your Power of Attorney Schedule certificate:**

1. Please let the doctor know in writing that you would like them to consider signing your power of attorney schedule. You can enclose any relevant documentation that you think would be helpful. Please ensure your letter includes your contact telephone number as well as your name and date of birth. We are happy to telephone a relative or friend to discuss your request if this is what you would prefer – if this is the case, please confirm in your letter that you are giving us permission to do so.
2. Each request is considered on an individual basis. Considerations to be taken into account include how well your GP knows you and whether a GP who knows you will be available to see you regarding your Power of Attorney.
3. The signing of Power of Attorney certificates is considered to be private work and cannot be dealt with in an NHS GP appointment. Instead you will be requested to attend an evening appointment. However, please note that evening appointments are only held once a week and are therefore often booked up many weeks in advance. So please be aware that you are likely to be waiting a number of weeks before we are able to get back to you with an appointment.
4. Private work invokes a fee and you will be advised what the fee will be before an appointment is booked for you.
5. If we are unable to offer you an appointment for your Power of Attorney Schedule Certificate to be signed, we will let you know the reasons why.

If you have any further questions then please get in touch with the practice. The receptionist will take your details and we will telephone you back to discuss these.